



**Mississauga
2022**

Ontario
Summer Games
Jeux d'été
de l'Ontario



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Ontario
Parasport Games
Jeux Parasport
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**Registration and Administration:
Volunteer Roles and Descriptions**

<p>Accreditation Pass Pick Up/Distribution</p>	<ul style="list-style-type: none"> • Support Registration & Admin team with the verification and recording of information related to volunteer/coach/trainers/participant/dignitary accreditation passes in the games management software. • Upon completing the necessary verification requirements, support the Registration & Admin Team with dispensing the accreditation passes to the appropriate recipients.
<p>Participant Gift Bag Prep</p>	<ul style="list-style-type: none"> • Moving and sorting the gifts/materials to various stations. • Assembling the various gifts/materials into supplied bags. • Organizing assembled bags/packages by participant categories and box or package for distribution as needed. • Other related tasks

**Logistics:
Volunteer Roles and Descriptions**

<p>Logistics Volunteer</p>	<ul style="list-style-type: none"> • Support staff with Games set ups and tear downs. • Ensure a clean environment at all times by supporting Games staff with cleaning duties such as litter pick up, trash collection etc.
<p>Parking Attendant</p>	<ul style="list-style-type: none"> • Support staff with parking lot preparation, managing parking lots, and directing traffic. • May be rotated throughout role at venue/s

**Environment:
Volunteer Roles and Descriptions**

<p>Waste Sorting Assistant</p>	<ul style="list-style-type: none"> • Support the Environment Team with waste sorting station setup and clean up. • Ensure that waste is separated in the correct category as per information provided from the Environment Team (i.e. garbage, recycling, and organics).
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Food Services: Volunteer Roles and Descriptions

Food Services Ambassador	<ul style="list-style-type: none"> • Support the Food Service team with check in. • Hand out or serve standard buffet items for lunch, dinner and at various times throughout the games. • Clean tables and reset for next meal period. • Direct athletes, coaches, volunteers etc. to the garbage and recycling sorting station.
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Security: Volunteer Roles and Descriptions

Accommodations Monitor Volunteer	<ul style="list-style-type: none"> • Support staff and coaches/managers with monitoring hallways ensuring authorized participants remain in rooms once designated curfew time is reached. • Support staff by monitoring that only individuals who are wearing the proper accreditation badges can access the "athletes Village" • Inform security/staff of anything that would impact the security and safety of the games such as participant/spectator behaviour, improper or no accreditation etc.
Sport Venue Monitor Volunteer	<ul style="list-style-type: none"> • Support staff with monitoring access to "participant only" areas helping to ensure their safety and the smooth operation of the Games. • Support staff by monitoring that only individuals who are wearing accreditation badges can access the correct area/zone based on the permissions assigned to their accreditation.
Stage Monitor Volunteer	<ul style="list-style-type: none"> • Support staff by monitoring the stage and surrounding area ensuring only individuals who are wearing accreditation badges can access the stage/stage area based on the permissions assigned to their accreditation. • Support staff in monitoring the stage and surrounding area to help safeguard the participants, guests, speakers, performers equipment etc.

Events: Volunteer Roles and Descriptions

Event Activation Volunteer	<ul style="list-style-type: none"> • Support Events Committee with welcoming duties such as Answering in-person customer inquiries; Directing customers to appropriate staff/resources; a positive customer experience, referring customer enquiries to the appropriate staff for resolution; Other related tasks.
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	<ul style="list-style-type: none"> Support staff with Games set ups and tear downs.
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Sports:

Overview

Parasport Games: 5's Soccer, Sitting Volleyball, Sledge Hockey, Boccia, Goalball, Wheelchair Basketball, Wheelchair Tennis, Athletics.

Ontario Summer Games: Basketball, Rugby, Soccer, Softball, Beach Volleyball, Volleyball, Archery, Box Lacrosse, Field Lacrosse, Athletics, Canoe Kayak Sprint, Field Hockey, Table Tennis, Hockey (W), Golf, Baseball (M), Triathlon

Volunteer Roles and Descriptions

Minor Officials – Judge	<ul style="list-style-type: none"> Support staff with Judge/Goal Judge/Line Judge duties for one or more of the sports mentioned above. Duties may include one or any combination of examples such as maintain game flow, indicate when a goal/point is scored, record the position of finish, minor officiating etc.
Minor Officials – Time/Score	<ul style="list-style-type: none"> Support staff with Time Keeper/Scorekeeper/Shot Clock/Game Clock/Live Scorer/Score Results/Errand Runners duties for one or more of the sports mentioned above. Duties may include one or any combination of examples such as working score boards/charts, time keeping, score keeping, shot clock, logging statistical information (goals/points, timeouts, substitutions, fouls, score sheets, team rosters, results board etc.), general errands (water supply for officials, taking score cards to coordinator/control area).
Sport Ambassador - Announcer	<ul style="list-style-type: none"> Support staff with announcing duties for one or more of the sports mentioned above. Duties may include one or any combination of examples such as announce teams and players, scores, races & games information and bulletins etc.
Sport Ambassador	<ul style="list-style-type: none"> Support staff with Registration/Greeters/Team Liaisons/Silence Monitors duties for one or more of the sports mentioned above. Duties may include one or any combination of examples such as assist teams on and off field to change rooms and buses, transfer equipment, monitor silence, guide people to seating, registration and payment etc.
Operations – Field of Play	<ul style="list-style-type: none"> Support staff with Set-up & Take-down/field of Play Maintenance for one or more of the sports mentioned above. Duties may include one or any combination of examples such as setting up goals, targets, tables, chairs canopies; check lines; tidy benches; be available as floater; manage physical area keeping in excellent playing condition; etc.



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	<ul style="list-style-type: none"> Ensure a clean environment at all times by supporting Games staff with cleaning duties such as litter pick up, trash collection etc. for each sport area/field of play.
Operations – Runner	<ul style="list-style-type: none"> Support staff with Ball Runner/Retriever/Arrow Runner duties for one or more of the sports mentioned above. Duties may include one or any combination of examples such as ball retriever behind goals, maintain courts, replenish water, update results, retrieve arrows, move targets and equipment as needed, rotate game balls, etc. Ensure a clean and safe environment for athletes at all times by supporting Games staff with cleaning duties such as litter pick up, trash collection etc. for each sport area/field of play.

Medical Services:

Overview

This area oversees the medical care for athletes, managers and coaches at the main Polyclinic and at Sport Competition Venues. Ideal volunteers are licensed and practicing physicians, nurses, physiotherapists, athletic therapists, massage therapists, chiropractors, therapy assistants, mental health practitioners, lifeguards or are emergency first aid certified. Receptionists and administrators are also required at the Polyclinic. Additional screening and proof of certification must be provided to the Medical Services Committee.

Volunteer Roles and Descriptions

Athlete/Sport Medical	<ul style="list-style-type: none"> Provide medical and clinical support to athletes. Detailed assessment and management of a wide range of injury and illness. Equipment fitting, maintenance, and emergency removal. Complete assessments for both acute and chronic injuries, develop treatment plans, and supportive therapy for athletes Injury management from onset of injury, through injury rehabilitation, to appropriate return to play Clinical referrals for further care and/or assessment. Make appropriate and unbiased sideline "return to play" decisions. Application of supportive taping and bracing. Assist in the development and review of Medical Venue and Emergency action plans.
Venue/Spectator Medical	<ul style="list-style-type: none"> Provide medical and first aid support for the venue. Providing aquatic monitoring and emergency aquatic care (Lifeguards) Assessment and management of a wide range of injury and illness. Clinical referrals for further care and/or assessment. Assist in the development and review of Medical Venue and Emergency action plans.



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	<ul style="list-style-type: none"> • Ensure all medical documentation is completed for all medical incidents/injury or illness. • Assist in COVID compliance and monitoring. • Supporting and assisting the Venue Medical Representative
Medical Logistics/Support (Non-Clinical)	<ul style="list-style-type: none"> • Ensure venue and sport emergency supplies, equipment, and staffing needs are addressed • Perform pre-games planning determining the athletic, physiotherapy supplies and assets needed for the Poly Clinic • Monitor the central inventory supply • Construct and assemble medical response equipment and kits (emergency and clinical) • Maintain supply and assets for the Poly Clinic • Plan the distribution, storage, and collection of medical supplies for each venue. • Maintain inventory of medical supplies at each venue. • Travel to venues to monitor assess and replenish inventory levels, and engage with volunteers • Track inventory usage and identify gaps or concerns
Venue Medical Representative	<ul style="list-style-type: none"> • This role is considered a leadership role, and not clinical (First Aid/Medical knowledge is required) • Participate in venue/sport specific planning, and response with sport & game officials. • Develop the Medical Venue and Emergency Action Plans specific to sport/venue. • Ensure adherence to sport specific medical policies • Oversee all logistics, and staffing pertaining to the venue/sport • Ensure the specific sport and venue have the appropriate volunteer staff • Perform pre-games venue walk throughs, be familiar with Field of Play, and general zones • Ensure venue and sport emergency supplies, equipment, and staffing needs are addressed • Ensure all medical documentation is completed daily for all medical incidents/injury or illness • Assist clinical team with emergencies as per the Medical Action Plans • Provision of Spectator medical (first aid) • Facilitate the emergency action plans for critical injuries/illness or 911 calls • Providing overall medical administrative support to the venue during the games • Pre-Games planning and Support.



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Volunteers Services:

Overview

Volunteer Roles and Descriptions

Volunteer Champion	<ul style="list-style-type: none"> Act as the Volunteer PMR Support staff with the coordinating/overseeing of games volunteers with tasks such as volunteer check in/out, directing volunteers to their posts. Act as a liaison for venue leads, games committee leads, the volunteer committee and Games Headquarters. Troubleshoot any challenges that may arise and report to the volunteer committee lead at their location.
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Opening Ceremonies:

Overview

Volunteer Roles and Descriptions

Opening Ceremonies Event Support/Parade Marshall Volunteer	<ul style="list-style-type: none"> Answering in-person customer inquiries To support a positive customer experience by directing customers to appropriate staff/resources/locations for resolution. Ceremonial duties, marshalling athletes. Monitor crowd. Hold opening ceremony flags. Participant bus unloading and loading.
Opening Ceremony Event Lead Volunteer	<ul style="list-style-type: none"> Answering in-person customer inquiries Marshalling athletes in and out of ceremony Directing customers to appropriate staff/resources for resolution Monitor crowd Hold opening ceremony flags Floating & other related tasks

Transportation:

Overview

Volunteer Roles and Descriptions

Transportation Volunteer	<ul style="list-style-type: none"> Support staff by ensuring that the athletes and coaches know the areas & times where they are to board, un-board and re-board a City bus or shuttle vehicle. Support staff by assisting the athletes/coaches with the boarding and un-boarding of City Buses and shuttle vehicles.
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Accommodations:

Overview

Volunteer Roles and Descriptions

Hotel Accommodations	<ul style="list-style-type: none"> Support Accommodation Team with welcoming duties such as answering in-person guest inquiries; providing general Games and accommodation information; directing guests to appropriate resources; to support a positive guest experience, referring guest enquiries to the appropriate staff for resolution; support Transportation Team with directing guests to appropriate shuttle services for Games events/venues; other related tasks.
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Please note that positions may change or be removed closer to the games dates depending on the required needs at that time

No Preference

If most of the above roles are of interest, you can select “No Preference” and we will place you where we need you most. Selecting this option means you are willing and able to be placed anywhere and do any position.



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